

# **ANNUAL QUALITY ASSURANCE REPORT**

**2012-13**

**Submitted to**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL  
BANGALORE**



**श्रद्धा हि परमा गतिः**

**THE NATIONAL DEGREE COLLEGE, BAGEPALLI,  
CHIKKABALLAPUR DIST. KARNATAKA  
PHONE – 08150 282232**

**The Annual Quality Assurance Report (AQAR) of the IQAC**

## Part – A

### I. Details of the Institution

1.1 Name of the Institution	NATIONAL DEGREE COLLEGE, BAGEPALLI
1.2 Address Line 1	CHINTHAMANI ROAD
Address Line 2	NEAR HOUSING BOARD COLONY
City/Town	BAGEPALLI
State	KARNATAKA
Pin Code	561207
Institution e-mail address	<a href="mailto:nationalcollegebagepalli@ymail.com">nationalcollegebagepalli@ymail.com</a>
Contact Nos.	08150282232
Name of the Head of the Institution:	PROF. B.K.VENKATESHAN
Tel. No. with STD Code:	08150 - 282232
Mobile:	9902882662

Name of the IQAC Co-ordinator:

Smt. J.N.MANJULATHA

Mobile:

9916910233

IQAC e-mail address:

[nationalcollegebagepalli@gmail.com](mailto:nationalcollegebagepalli@gmail.com)

1.3 NAAC Track ID (For ex. MHCOGN 18879) \_\_\_\_\_

1.4 Website address:

[www.nationalcollegebagepalli.org](http://www.nationalcollegebagepalli.org)

Web-link of the AQAR:

<http://nationalcollegebagepalli/naac-aqar-report/>

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGP A	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B <sup>+</sup>		2004	2009
2	2 <sup>nd</sup> Cycle	Re- accredita on report submitted			
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.6 Date of Establishment of IQAC :

DD/MM/YYYY

15/06/2006

1.7 AQAR for the year (*for example 2010-11*)

2012-13

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 25.11.2009 (DD/MM/YYYY)
- ii. AQAR 25.11.2009 (DD/MM/YYYY)
- iii. AQAR 15.03.2010 (DD/MM/YYYY)
- iv. AQAR 08.02.2012 (DD/MM/YYYY)

1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

BANGALORE UNIVERSITY

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="-"/>		
University with Potential for Excellence	<input type="text" value="-"/>	UGC-CPE	<input type="text" value="-"/>
DST Star Scheme	<input type="text" value="-"/>	UGC-CE	<input type="text" value="-"/>
UGC-Special Assistance Programme	<input type="text" value="-"/>	DST-FIST	<input type="text" value="-"/>
UGC-Innovative PG programmes	<input type="text" value="-"/>	Any other ( <i>Specify</i> )	<input type="text" value="-"/>
UGC-COP Programmes	<input type="text" value="-"/>		

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="10"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="02"/>
2.4 No. of Management representatives	<input type="text" value="02"/>
2.5 No. of Alumni	<input type="text" value="02"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="02"/>
2.8 No. of other External Experts	<input type="text" value="02"/>
2.9 Total No. of members	<input type="text" value="22"/>
2.10 No. of IQAC meetings held	<input type="text" value="03"/>

2.11 No. of meetings with various stakeholders: No.  Faculty   
 Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No   
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
Planned to write work diary & Teaching Plan	Executed through training
Emphasis on new methods of Evaluation of Teaching and Learning.	Continuous Evaluation and reporting

\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	03	-	01	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
<b>Total</b>	03		01	
Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options  
 (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	03
Trimester	
Annual	

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
 (*On all aspects*)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

- 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Lecturers from various faculties participate in revision of syllabus of Bangalore University as members of board of studies.

- 1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
20	05	15		

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	-	-	-	-	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

24	-	-
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended			02
Presented papers			01
Resource Persons			--

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Power Point presentation / Interactive Board /Film show etc.,

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

NA

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

03

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03

2.10 Average percentage of attendance of students

85%



2.11 Course/Programme wise  
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.,	521	<b>NIL</b>	164	72	15	40%
B.Sc.,	251	<b>NIL</b>	112	23	05	56%
B.Com.,	349	<b>NIL</b>	98	69	32	57%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

**IQAC members interact / co-operate with teachers for quality enhancement.**

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	02
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	01
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	02	NIL	02
Technical Staff	NIL	NIL	NIL	NIL

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Encouraged the teachers to do Ph.d., M.Phil., Refresher Course, Orientation Programs & Workshops, etc.,

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
 DPE  DBT Scheme/funds

3.9 For colleges

Autonomy  CPE  DBT Star Scheme   
 INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences  
organized by the Institution

Level	International	National	State	University	College
Number			01	01	
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

--

-

3.19 No. of Ph.D. awarded by faculty from the Institution

-

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF - SRF - Project Fellows - Any other -

3.21 No. of students Participated in NSS events:

University level 10 State level 15

National level 06 International level -

3.22 No. of students participated in NCC events:

University level -- State level -

National level - International level -

3.23 No. of Awards won in NSS:

University level - State level 01

National level - International level -

3.24 No. of Awards won in NCC:

University level -- State level -

National level - International level -

3.25 No. of Extension activities organized

University forum - College forum 01

NCC -- NSS 01 Any other 02

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Bangalore University geological science department research students visited Bagepalli town and also our college and interacted with our students and faculty regarding fluoride content in water.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	7.5 acres	-	-	-
Class rooms	18	-	-	-
Laboratories	05	-	-	-
Seminar Halls	01	-	-	-
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	-			
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

#### 4.2 Computerization of administration and library

Administration – Partially Computerised
Library - 100% Digitalised

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	29988	200062	989	69129	30977	269191
Reference Books	2150		50		2200	
e-Books	-	-			(NLIST – INFLIB NET)	
Journals	4	-				
e-Journals	(INFLIB NET)	(NLIST)				
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	40	30	05	04	-	05	05	--
Added	-	-	-	-	-	-	-	-
Total	40	30	05	04	-	05	05	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

NA
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4.6 Amount spent on maintenance in lakhs :

i) ICT	46,000
ii) Campus Infrastructure and facilities	2,56,000
iii) Equipments	16,00,000
iv) Others	6,00,000
<b>Total :</b>	<b>25,02,000</b>

## Criterion – V

### 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC contributes in enhancing awareness about students support system in the following activities

**Students to participate in various competitions/National and International/**

**Organizing coaching classes for competitive exams:**

Coaching for Banking, UPSC examination and short term computer courses, are also held for SC/BC/OBC students free of cost under UGC plan.

**Medical assistance to students: health centre, health insurance etc.:**

Our College has very special concern for the health and hygiene of the college students, staff and other members. For this the college organizes health check-up camps where local doctors, dentists, eye surgeons and skin specialists visit and keep a strict watch on the health of the stakeholders, the students and the staff. Proper arrangement of drinking water is present on the college campus at Two different locations (R.O. purified drinking water). Health centre is also there for the treatment of sick. The college has a tie up with the local hospitals for emergency care.

**Skill development (Spoken English, Computer literacy, etc.)**

The college regularly conducts Personality Development Programmes which enhance the IQ level and communication skills of the participants. The college also invites guest speakers from the industry which provides regional and global employment opportunities for the students. Special classes are taken for communication skills taking into considerations the rural background of the students. This besides the college offers 'Introduction to Computer Fundamentals' as one of the subjects to all the students taking admission in the first year. This has really helped the students to learn the basics of computers.

**Support for "slow learners"**

The college understands that the college has to serve the basic education needs of one and all. The students from this backward town of Bagepalli are given special importance by identifying slow learners and improving their learning skill by personal attention.

5.2 Efforts made by the institution for tracking the progression

The institution has a placement cell of its own. Over the years the college has helped scores of its students in finding better job opportunities and better enterprises to work in. Our Placement Cell encourages outgoing students to visualize the starting of their own enterprises and become active contributors to the nation's GDP. The placement cell assesses the needs of entrepreneurs and prepares a comprehensive training module to equip the outgoing students with necessary skills.

**• The module focuses on the following skills:**

1. Leadership Skills
2. Marketing Skills
3. Business Development Skills
4. Managerial Skills
5. Risk Assessment and Management
6. Communicative Skills
7. Public Speaking
8. Team Building Skills

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1310	-	-	-

(b) No. of students outside the state

04
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(c) No. of international students

-
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Men	No	%	Women	No	%
	-	-		-	-

No	%
-	-

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
					NA						

Demand ratio 4:3

Dropout % Less than 1%

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The institution facilitates student progression to higher level of education or towards employment through the proper placements in all the fields so that the students get the job as well as the chance of higher education. The College from time to time makes arrangement for various guest lectures. Eminent personalities from diverse field of education are invited to interact with the students. This step of the college has facilitated the students in earning better job opportunities. Even the personality of the students enhances after working and also provide for a secure future. Personality development programmes are also available for the students.

**Students to participate in various competitions/National and International/  
Organizing coaching classes for competitive exams:**

Coaching for Banking, UPSC examination and short term computer courses, are also held for SC/BC/OBC students free of cost under UGC plan.

No. of students beneficiaries

45

#### 5.5 No. of students qualified in these examinations

NET	<input type="text" value="-"/>	SET/SLET	<input type="text" value="-"/>	GATE	<input type="text" value="-"/>	CAT	<input type="text" value="-"/>
IAS/IPS etc	<input type="text" value="-"/>	State PSC	<input type="text" value="-"/>	UPSC	<input type="text" value="-"/>	Others	<input type="text" value="-"/>

#### 5.6 Details of student counselling and career guidance

The college has a career counseling and guidance cell located in the Dept. of Computer Science. The teacher in charge is always available to the students at the campus and students can make use of a service through his email. Round the clock to the students. The counseling cell makes adequate arrangement for the guidance of the students during the time of the admissions. The students seeking admission are counselled in the choice of subject matter during the admission. The choice of the career and the doubts of the students are listened to very carefully and the solutions to the problems are provided.

The students who need psychological counseling or any type of social counseling are also attended to very carefully. The following services are made available for the students:

- Personal counseling
- Advise to overcome stress
- Advise to improve mental ability and learning.
- Instruction to develop good perceptual skills and strong positive attitude.
- Short brain storming exercises to improve creativity.

No. of students benefitted

200



### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
03	20	--	--

### 5.8 Details of gender sensitization programmes

Center for Women's welfare sensitizes the students to develop a healthy relationship with the opposite gender. It acts rigorously to check the transgressions of the code of conduct of the students. This cell creates an awareness of the socio cultural, political and biological complexities of the issue. It enhances the understanding of the other gender.

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

### 5.10 Scholarships and Financial Support – 2012-13

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	1241	5,72,074/-
Financial support from other sources	--	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: **Canteen, Remedial Classes , Health Check-up.**

## Criterion – VI

### **6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

#### **Vision**

The vision of NES of Karnataka, Basavanagudi, Bangalore has the motto of establishing and Managing Educational institutions to offer higher education at the least cost with scientific and career oriented programmes with humanitarian approach for the benefit of students specially belonging to Rural and backward classes of the society

#### **Mission**

To provide career oriented academic programmes to support and stimulate intellectual environment for the challenging needs of student community.

The above stated vision and mission of the institution is communicated to the students and teachers and other stakeholders through display of posters, printing of brochures, publishing newsletters, organizing workshops, annual magazines and address by Principal at the time of inaugural function of I degree classes.

It is also conveyed at teacher's daily functions, sports meets, NSS programs and at every college functions organized by the college.

#### **Core values**

- 1) Value based education
- 2) Skill development
- 3) Employment opportunities
- 4) Rural development
- 5) Social equality
- 6) Women's empowerment

6.2 Does the Institution has a management Information System

6.3 Quality improvement strategies adopted by the institution for each of the following:

### 6.3.1 Curriculum Development

Our Teams participants as member and BOS & BOE system various

### 6.3.2 Teaching and Learning

#### **Teaching & Learning :**

The institution has framed for itself various strategies which enhance the quality improvement. These strategies are framed by the college keeping in view the quality changes required for the development of the college. This criterion was judged against the same aspect laid down by NAAC. The procedure adopted for admissions to various courses provided by the college is based on student's academic records. The rules and regulations set by the affiliating University and the State Government are strictly followed for students' admission. The knowledge and skill required for a particular programme is made known soon after a student is admitted to a course of study. Apart from the lecture method of teaching, group discussion, field studies, debates, tutorials, seminars, etc. are adopted for proper understanding of the subjects.

The college has well experienced faculty members. The faculty members of various departments participate actively in academic programmes. The library staff is well qualified and their services and experience is used in updating library for the optimum use of the students. The evaluation methods are communicated to the students by the teachers in the class rooms and also displayed on the notice board of the college.

The teachers are given permission to enrich their knowledge through Seminars, Refresher Courses and Orientation Courses etc. The college follows the self-appraisal method to evaluate the performance of faculty, which is used for correcting shortfalls. The college encourages the teachers to participate in self-enriching courses whenever different institutions organize them. Besides, teaching material is collected through internet from renowned Universities.

### 6.3.3 Examination and Evaluation

Bangalore University conduct the examinations and declares the results as then institution is affiliated to Bangalore University. Locally the valuation is done is conducting internal assessment test, assignments etc.,

#### 6.3.4 Research and Development

The assessment of this criterion of institutional functioning is done by using the key aspects prescribed by NAAC i.e. the ability of the institution to promote and sustain research culture, freedom to publish results of research, extended of consultancy and healthy participation in extension programmes. The college is not having a recognised research centre duly approved by the affiliating university. The scope of research motivation is very little.

However, the faculty is very much aware of the growing importance of the research based education. The college encourages the teachers for research work. One Assistant prof. from the Department of Sociology and 01 Associate prof. from the Department of Kannada are at present pursuing PhD programme under FIP. The Director of Physical Education has also Registered for Ph.D course. Many teachers of the college are engaged in active research work. In our college there are six M.phil holders As far as development is concerned, the NSS officer co-ordinates various extension activities of the college.

Through NSS, the students are encouraged to undertake community oriented activities like Social work, health-hygiene awareness, medical camp, adult education and literacy, blood donation, AIDS awareness, environmental awareness, etc. Students and teachers are provided with money and time from the college for extension activities. N.S.S., and sports students participate in such activities in coordination with N.G.Os. The college also organizes sports activities and encourages the students to participate in them.

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

Every year newly published books, Computers are added to library.

#### 6.3.6 Human Resource Management

In the institution, the process of assessing adequate human power requirements, staff recruiting, monitoring and planning professional development programmes for personnel development and seeking appropriate feedback responses is very good. There are many staff welfare schemes. Staff training takes place periodically. The institution recruits faculty members and staff based on the guidelines provided by the university. Incentives are also given to the staff members. Effective system of appraisal of performance of teachers exist.

### 6.3.7 Faculty and Staff recruitment

The efforts made by the institution to enhance the professional development of its teaching and non-teaching staff are:

- Eligible faculty members are permitted to attend Refresher courses and
- Orientation courses.
- Faculty members are given training in use of ICT, presentation skills.
- Faculty members are allowed to attend workshops, seminars and conferences for professional development.
- Non-teaching staff are given training in use of office automation, preparation of cash books, correspondence making and writing skills.

**Faculty empowerment is made by the management as per government and UGC rules.**

Aided non-teaching staffs are motivated by implementing the state government scale, whereas the staff members recruited by the management (Unaided) are paid as per NES scales of pay, which is almost on par with state scale.

There are relevant rules in the institution regarding the faculty empowerment. These rules pertain to attending seminars, conferences, refresher and orientation courses, and other training programmes. The need for such training is assessed by the Heads of Departments who recommend members of the faculty for such programmes. The head of the institution suggests the names of senior faculty who need to be trained for administrative positions when promotions are due. The College has organized seminars, workshops, conferences and refresher courses in various disciplines for its staff as well as for the faculty of other institutions in the state. The strategies adopted by the Government of Karnataka for faculty welfare include monetary and career advancement benefits for those with higher qualifications such as M.Phil and Ph.D as well as opportunities for those who wish to improve their qualifications. At the college level, the management motivates faculty members through prompt appreciation of exceptional merit and talent and by providing opportunities for self-expression. The College is committed to faculty welfare and it offers a platform for the talented and the aspiring.

### 6.3.8 Industry Interaction / Collaboration

The institution interacts with various local as well as outside institutes. We consult with other institutes on various issues for the improvement of education system. Youth festivals are being held by college to interact with other colleges. College has also participated in various cultural programmes held at various places. Seminars, workshops, conferences on various subjects are conducted in the college premises.

6.3.9 Admission of Students

Merit cum Reservation basis of Government of  
Karnataka

6.4 Welfare schemes for

Teaching	
Non teaching	
Students	

**The following are the main welfare measures that our institution has provided:**

1. Triple benefit scheme
2. Group insurance
3. Performance based increment for management paid staff.
4. Maternity leave & paternity leave facilities
5. OOD for attending seminars & workshops
6. Honouring teachers on teachers day
7. Staff welfare fund
8. Provident fund facility for management paid & staff

6.5 Total corpus fund generated

NO

6.6 Whether annual financial audit has been done

Yes

✓

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	-	-	Yes	National Education Society of Karnataka, Basavanagudi, Bangalore – 560 004.
Administrative	Yes	Govt.of Karnataka /BU	Yes	Government

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

No

✓

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Semester System Internal Assessment

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.

6.11 Activities and support from the Alumni Association

-

6.12 Activities and support from the Parent – Teacher Association

-

6.13 Development programmes for support staff

-

6.14 Initiatives taken by the institution to make the campus eco-friendly

The college campus is totally eco-friendly. For this the management, the head of the institution and the whole staff is committed and because of their commitment and involvement, the campus can claim to be the first polythene / plastic free zone. This apart, the institution has taken several other steps/initiatives to make the campus ecofriendly:

• **Energy Conservation:**

The college campus enjoys moderate climate through the year. The college class rooms are so airy and well lighted that they hardly need any artificial lighting. Maximum natural light and air is utilized in all class rooms and no class room has artificial lighting facility.

• **Water harvesting:**

The Drainage water harvesting facility is installed in the campus.

• **Efforts for Carbon neutrality:**

The College at its own level has taken up certain preventive measures to check the emission of carbon dioxide. The College has made arrangements for the parking of the vehicles of the students in the College ground. This helps in keeping the campus as clean as possible. The dead leaves and the waste papers are not allowed to be put on fire. The leaves are buried in the soil itself and the papers are disposed-off.

• **Plantation**

The campus has a number of trees which gives a very good look and atmosphere. Students and civilians make best use of the tree shade for reading and enjoying morning and evening walk. For this the supporting staff of the College is working very whole heartedly. The trees are planted regularly. The college organizes programmes like Van Mahotsava every year to inculcate this tradition amongst its students.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- **Feedback mechanism:**

Students give the feedback about the teachers at the end of each session/semester. Students of each department are expected to do so for all the teachers concerned with their class. Besides, informal interaction between the students and the Class Teacher/H.O.D./Principal about issues pertaining to teaching quality is also encouraged. Teachers are counselled by the departmental head and/or principal regarding measures to improve subject understanding and/or teaching skills.

- **Computerization of Administrative Block:**

The college has done away with the orthodox system of working in the office. The College administrative block has been computerized. The administrative staff has been given formal training to understand the technicalities pertaining to working on the technology.

- **Computerization of Library:**

The college has made the library fully computerized. The library is having its OPAC system. The students are having their web browsing space in the library. The total working in the library is now on the computers.

- **Minimum -Balance Accounts:**

The College has facilitated its staff as well as the other internal stakeholders, i.e. the students by providing them the facility to maintain a Rs.500/- balance bank account in the bank, State Bank of Mysore, located in the town itself. This has helped the students in many ways.

- **Academic Innovations:**

The institution has introduced many new innovative practices to help the students in their pursuit of attaining quality education. The college has introduced remedial Classes for the students. This has helped them to improve their learning abilities. The College has also started a new innovative technique to help the students revise their syllabi. The teachers introduced the skill of drafting question banks. These questions are framed on the basis of the questions being framed in the last examinations. This has helped ease the burden of the students and improve the pass percentage.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Through Memos the teachers are informed to write work diary and teaching plan and they are periodically examined and attested by the head of department and head of institution.



7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

<p><b><u>TITLE OF THE PRACTICE:-</u> Personalized attention to students through mentoring systems.</b> A.E.S. National College, Gauribidanur, caters to the needs of under privileged students, especially those who are economically weaker and can't afford tuitions. Hence, initiatives are taken by the college to conduct classes for those students who are very weak in the respective subjects.</p> <p><b><u>STUDENT SUPPORT AND PROGRESSION :</u></b> <b>OBJECTIVES OF THE PRACTICE :-</b> The main objective of mentoring classes is to go beyond purely academic concern towards the all round well-being of the students and to ensure they gain emotional stability.</p> <p><b><u>NEEDS ADDRESSED AND THE CONTEXT :</u></b> - Faculty members divide students according to the competence and each individual is given attention and encouragement in co-curricular activities and extra-curricular activities. Extensive remedial teaching is given for academically weaker students. Faculty members counsel students through mentoring system and special counseling is given for girls. Also career guidance and counseling is done for all students.</p> <p><b><u>EVIDENCE OF SUCCESS :-</u></b> Most of our students are working in reputed corporate companies, in the media, and colleges have employed our students as faculty, most of our students are public figures in the field of cinema, events managers, in politics, as advocates, in police departments etc.</p>
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*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

<p>Periodically a team of teachers and students visit near by villages to enlighten the villagers regarding</p> <ol style="list-style-type: none"><li>1) Energy conservation</li><li>2) Astorestration</li><li>3) Water Harvesting. etc.,</li></ol>
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7.5 Whether environmental audit was conducted?      Yes                  No

<input type="checkbox"/>	<input checked="" type="checkbox"/>
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7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

-NIL-
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**8. Plans of institution for next year**

Planned to have

- 1) Drinking Water Plant
- 2) Power generator
- 3) Addition of Computers
- 4) New Class rooms
- 5) Addition of new teaching gadgets.

Name \_\_\_\_\_

Name \_\_\_\_\_

\_\_\_\_\_  
*Signature of the Coordinator, IQAC*

\_\_\_\_\_  
*Signature of the Chairperson, IQAC*

\_\_\_\_\_\*\*\*\_\_\_\_\_

**Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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